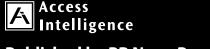
digital pr guidebook

- social media
- measurement
- reputation
- crisis management
- ▶ video
- mobile apps
- public affairs
- ► SEO/SEM
- internal communications
- ► financial communications
- customer relations
- media relations

Vol. 3



PRNews



PR News Editor: Scott Van Camp, svancamp@accessintel.com

Managing Editor: Greer Jonas, gjonas@accessintel.com Editorial Director: Steve Goldstein, sooldstein@accessintel.com

Guidebook Managing Editor: Peggy Cope Events & Special Projects Manager: Regina D'Alesio, rdalesio@accessintel.com

Director of Marketing Communications: Amy Jefferies, 301.354.1699, ajefferies@accessintel.com

Director of Circ Marketing: Carol Brault, cbrault@accessintel.com Designer: Christina Barnard SVP/Group Publisher: Diane Schwartz, 212.621.4964; dschwartz@accessintel.com Division President, Heather Farley

President & CEO, Don Pazour

facebook in twitter

PR News ADVISORY BOARD

Paul A. Argenti - Tuck School of Business Ned Barnett - Barnett Marketing Communications Neal Cohen - APCO Carol Cone - Edelman Peter Debreceny - Gagen MacDonald Chris Hammond - Wells Fargo Mike Herman - Communication Sciences Mike Paul - MGP & Associates PR Deborah Radman - Senior PR Consultant Brenda C. Siler - Best Communications Helene Solomon - Solomon McCown & Co. Mark Weiner - PRIME Research Mary Wong - Office Depot

PR News BOARD OF CONTRIBUTORS

Dave Armon - Context Optional Andy Gilman - CommCore Consulting Bruce Jeffries-Fox - Jeffries-Fox Associates Angela Jeffrey - VMS Richard Laermer - RLM Public Relations Richard Levick - Levick Strategic Comms Ian Lipner - Lewis PR/YoungPRpros Katie Paine - KDPaine & Partners Rodger Roeser - Justice & Young Lou Thompson - Kalorama Partners Reid Walker - T-Mobile Tom Martin - College of Charleston



PR News published weekly by Access Intelligence, LLC 4 Choke Cherry Road, Second Floor, Rockville, MD 20850 USA 888.707.5814

> FAX: 301.309.3847 e-mail: clientservices@accessintel.com

New York Editorial Office: 110 William St., 11th Floor, New York, NY 10038 Phone: 212.621.4890 Fax: 212.621.4879

> Order Multiple Copies To order additional copies of this guidebook call 888.707.5814 or clientservices@accessintel.com

Article Reprints To order Article Reprints from this guidebook call 888.707.5814 or dientservices@accessintel.com

PUBLISHER'S LETTER

Tweet Twice and E-Mail Me In the Morning: PR's New Rx

I was at a conference recently attended by nurses, predominantly fifty-something females who hold management roles at hospitals and insurance companies. The conference facilitator started off the day by reminding everyone what the hashtag was for the event. The attendees looked to the left, then to the right, searching for meaning in that morsel of information. Hashtag was not in their vocabulary. So everyone laughed that nervous cackle we're all familiar with, and the conference proceeded without any Twitter coverage. And the beat went on.



I use that story to illustrate a key challenge of digital communications: knowing your audience. Do you understand what their habits are, online and offline, and are you applying that information to your PR strategies? I would wager that anyone reading this guidebook understands how important it is to identify who your influencers are online, what they are saying about your organization (and your competitors) and which social media platforms they are embracing. And, you probably are not ready to bury the press release or e-mail, but recognize that these two communication platforms must be used differently and more deftly. You might have a Facebook fan page and multiple Twitter accounts, and are using LinkedIn for recruiting and networking. Or you might not—which is fine, it turns out.

The *PR News Digital PR Guidebook* is ambitious, and we hope true to our mission of giving you the no-fluff insights and tactics that you can apply right away. We set out to cover the critical areas of digital communications and uncover for you the challenges, opportunities and real-world steps to help you drive your initiatives up smart, cost-effective avenues and around mind-twisting bends that change before your very eyes.

We are often asked, what's the next new thing? After MySpace and "macro" blogs it was Facebook, and that gave way to Twitter and now there's attention being paid on the PR front to geo-targeting and mobile apps. When will it ever end? It won't, and that is what makes digital communications so exciting for Public Relations.

We are always blessed with outstanding contributors from all walks of the PR trade who share their best and next practices. This book is no exception, and I'd like to thank them for taking time to spread their ideas and lessons learned. And for our readers, I trust this *PR News* guidebook will answer a lot of questions and give you some new, fresh ideas. Keep me posted on your developments in the digital space. E-mail me, tweet me or just call me (I still use a telephone every now and then).

Sincerely,

ane Schwart

Diane Schwartz Senior Vice President and Group Publisher, *PR News* Twitter: @dianeschwartz; Phone: 212-621-4964; Email: dschwartz@accessintel.com

TABLE OF CONTENTS

Publisher's Letter	3
Chapter 1—Overview	8
"What's the Value of an Idea in the Era of Social Media?" by Laurent François	10
"Popularity of Following Brands a Double-Edged Sword for Digital PR" by PR News Editors	
"Navigating the Gender Divide in Your Online Communications & PR" by Denise Brunsdon	
"PR Meets Marketing: Adversaries Find Common Ground in Cyberspace" by PR News Editors	
"How to Maximize the Convergence of PR and Marketing in Digital Terms"	
by Scott Severson	20
"Hearing Echoes of the Hawthorne Effect in the Social Media Age" by Frank Ovaitt	21
"Crowdsourcing for PR Success" by Fard Johnmar	23
"Building a Digital Public Relations Toolbox for an On-Demand World" by AJ Gerritson	25
"Social Media Intelligence: Use Your Brain for a Successful Campaign" by Bill Balderaz	28
"How to Apply Thought Leadership to Social Media" by Ford Kanzler	30
Chapter 2—Social Media: Leveraging Twitter, Facebook and Beyond	32
"PR & Social Media: Studies Examine Risks, Benefits and Possible Uses" by PR News Editors	34
"Twitter and the Intersection of Communications and Content" by PR News Editors	36
"Gender Bender: Adjust Your Tweets to Accommodate Preferences"	
by PR News Editors	38
"Real-Time Public Relations: How Social Media Has Upped the Ante" by Molly Hippolitus	40
"Spelling Success in 140 Characters or Less: Rise Above the Noise on Twitter"	
by Ellen Petry Leanse	43
"Dear Social Marketer: Whose Content Is It, Anyway?" by Jake Wengroff	46
"Maximize Your Opportunities for Persuasion in a Social Media Realm" by Melissa Campbell	49
"Must-Have Components of a Social Media Policy" by PR News Editors	51
"Taking a Skeptical Approach to the Uses of Social Media for PR" by Mike Herman	54
"On Twitter, Hold the Bitterness: Some Social Media Tips to Consider" by Dave Armon	56
"Social Media Regulations: Master Old Rules, Prepare for New Ones" by PR News Editors	58
"Listen, Learn, Adapt: Harness the Growing Power of Facebook" by PR News Editors	60
"Friend or Foe? Using Facebook to Keep Your Stakeholders Close" by PR News Editors	62
"How to Deftly Manage User Content on Facebook" by Jason Winocour	64
"How to Create a Social Media Roadmap in Eight Simple Steps" by Jay Baer	66
"Listening to Twitter Conversations Is a Question of Who—and Where"	
by PR News Editors	68
"Two Very Different Organizations Offer Twitter Lessons for Companies Big and Small"	
by PR News Editors	70
"Employee Comms Fall Short, Especially in Social Media" by PR News Editors	73
"Using Social Media as a Successful Internal Communication Channel" by Helen Paczkowski	75

PKNews

"Debunking the Myths About Social Media & B2B Communicators" by Beth Hallisy78 "Putting Facebook Tools to Work: Tactics That Draw a Fan Base Closer"
by PR News Editors
"Charting the Industry: PR Leaders Say Social Media Drives Agency Biz" by PR News Editors82
"Commercials Aren't Just for Beer: Tout Your Successes Internally" by Mark H. Goldberg
"Case Study: Social Media Campaign Promotes Smart Financial Practices" by PR News Editors
"How to Add Foursquare to Your PR Arsenal" by PR News Editors
"Archiving Social Media Content: For the To-Do List, or a Needless Action?" by PR News Editors91
Chapter 3—Social Media: Training & Measurement94
"Dragging Public Relations Measurement Into the Digital Age" by PR News Editors
"Social Media Measures Up: Find the Numbers That Mean PR Success"
by Margot Sinclair Savell
"Public Relations Makes a Real Impression in a New Media World" by Cole Smith
"Train Your Team to Launch Confidently Into Cyberspace" by PR News Editors
"Crawl > Walk > Run: Teach Your Top Execs to Rock Social Media" by PR News Editors 107
"How to Meet the Social Media Challenges of B2B Companies" by Dan Simon 109
"Refreshed Objectives & Open Ears Help Users Cure Blog Fatigue" by PR News Editors 111
"Web Skills and the Executive Search: Not Everyone's a Social Media Guru" by PR News Editors
"Monitoring Social Media Calls for a New Set of Tools" by Tim Williams
"From Mainstream to Tweetstream: Future of Integrated Measurement" by PR News Editors
"PR Transformation Sparks New Measurement Models & Metrics" by PR News Editors
"The Holy Grail: Tie Earned Media Metrics Back to Business Outcomes" by PR News Editors
"Seeing Paradise by the Social Media Dashboard Light" by PR News Editors
Chapter 4—SEO/SEM & Writing for the Web128
"Search Engine Optimization: It's a Brand New PR Landscape" by Carolyn Kim 130
"Web Writing 101: Engage SEO, Add SEM for More Online Success" by PR News Editors 133
"Don't Play Google Hide & Seek: Some Tips to Improve SEO Rankings"
by Devin Davis and Karianne Stinson
"Cut Through the Competition Online With Quality PR Content" by Andrea Walker
"Put Brand Strategy in the Driver's Seat When It Comes to Web Copy" by Alex S. Kasten 141
"Get Your Company 'Found' With Robust Content and SEO Strategy" by Veronica Fielding 144
"Develop Your Digital Identity With a Savvy Online Style Guide" by Adrienne Lea
"For Best SEO Results, Think Outside the Usual Search Engine Suspects"
by PR News Editors
"Achieve Online Excellence With Tailor-Made SEO, SEM & Content" by Jasmine Sandler
Theme we omine the encircle with ranor-wave one, other & content by Jashinne sandler

Chapter 5—Leveraging Online Video	156
"Tap Into the Potential of Online Video & Build Your Company's Brand" by Tim Haran	158
"Use Online Video Creatively and Wisely to Grab Viewers' Attention" by Jacquie Goetz	161
"Lights, Camera, Action—and B2B Marketing Success" by Mike Neumeier	164
"Case Study: Grasshopper's 'Multi-Sensory' Campaign Takes a Giant Leap" by PR News Editors	166
"How to Expertly Use a Flip Video Camera for Optimal PR" by Pete Codella	169
Chapter 6—Mobile PR	172
"Take Your PR Efforts on the Road With a Good Mobile Search Strategy" by Ian Howie	174
"As Smartphone Use Takes Off, Smart PR Practitioners Should Go Mobile" by PR News Editors	176
"Text Messaging: A Personal Platform Issues a PR Call to Action" by PR News Editors	178
"The Wild Mobile West Brings Big Branding & Awareness Opportunities" by PR News Editors	181
Chapter 7—Media Relations 2.0	184
"Engage on Many Levels for the Best Possible Media Relations" by Bob Geller	186
"eMedia Releases: Get Through the Maze and Onto the Page" by Chet Wesley	189
"Redefining Media Relations for PR Pros in the Blogosphere" by Brian G. Smith, Ph.D	192
"Delve Into Media Psychology for Digital PR Tips You Can Use" by Dr. James N. Herndon	196
"CAN-SPAM in the Media 2.0 Mix" by Jay Krall	199
"Immortalize Your Online Press Releases by Using SEO" by Jeff Stacey	201
"Case Study: Goodyear Uses Integrated Media to Launch New Tire" by PR News Editors	204
"The Rules and Limits of Social Media" by PR News Editors	207
"How to Extend the Reach of Your Online Newsroom" by Steve Momorella	209
"Navigating a New Media World: How to Reach Key Influencers" by PR News Editors	211
Chapter 8—Reputation & Brand Management Online	214
"Brand Control: Sometimes It's OK to Let Your Customers Take the Wheel" by Adam Turinas	216
"Protect & Repair: Manage Your Company's Reputation Online" by Juliet Dilorio	219
"Managing Reputation & Brand in a Brand New World" by L. Drew Gerber	221
"Single Brand, Many Voices: Branding in a Multi-Access Age" by Chris Bechtel	223
"Before You Dive In: Listen, Engage and Plan Your Content" by Sean Corbett, Robert Santwer, Rachelle Houle-Maisner, Sal DeFilippo & Rebecca Younger	226
"Inside-Out Engagement: Living the Brand in Online Contexts" by S. Alyssa Groom, Ph.D.	
"Brand Survival in the Age of Asymmetric Comms" by Daniel Bingham	
"How to Socialize a Brand as Media Platforms Converge" by PR News Editors	
"Social Temptations: Over-Sharing, Over-Committing and Other Vices" by Sandra Fathi	
"When Branding Online, Compelling Content Builds Community" by PR News Editors	
"Social Media & Branding: Can You Control It? Should You?" by PR News Editors	
"Consumer-Based Review Web Sites Offer Pain and Pleasure" by PR News Editors	
Solication Dabea Review web ones oner Fain and Fleadure by FRINEWS Eartors.	211

PRNews –

Chapter 9—IR & Financial Communications 2.0	248
"Feds Leverage New Data to Help Prevent More Foreclosures" by Bryan Hubbard	250
"Social Media & Financial Comms: Ready to Get Your Feet Wet?" by PR News Editors	253
"Online or in Print, the Annual Report Is a Powerful PR Tool" by PR News Editors	255
"PR: The 'Heart' of a Chapter 11 Filing—With a Digital Twist" by Scott Tangney	257
Chapter 10—Customer Relations Online	260
"Shared Experiences: Social Media and a New Dawn of Engagement" by Richard Pesce	262
"Using Social Media to Manage Your Customer Relationships" by Jeremy Woolf	265
"Digital Hearts and Minds: Online Focus Groups Gain Momentum" by PR News Editors	
"Case Study: LEGO Goes Digital, Engaging Customers Through Nostalgia" by PR News Editors	
"Case Study: TurboTax Engages Clients Digitally With	
a Radical Economic Model" by PR News Editors	2/4
Chapter 11—Digital Public Affairs	278
"Real-Time Campaign Capabilities Put No-Fault Auto Reform in Fast Lane"	
by Marguerite Tortorello & Jeffrey L. Brewer	280
"Start a Grassroots Movement by Taking a Page From Politics" by PR News Editors	283
"How Nonprofits Can Soothe the Pain of Cutbacks With Digital PR" by John Powers	286
"How to Effectively Use Social Media in Regulated Industries" by Jared Roy & Brant Skogrand	289
"eGovernance Grows Globally, With Help From Digital PR" by Ethel Bayona Brionnes & Kapil Rampal	292
Chapter 12—Crisis Communications	296
"If You Don't Have a Social Media Crisis Communications Plan—Get One" by Ron Vitale	298
"Houston, We Have a Tweet: Social Media Meets Crisis Communications" by Kari Fluegel	301
"Activism vs. Business on the Digital Battlefield: A PR Guide" by Jaya Koilpillai Bohlmann	307
"Managing Crisis in Twitter Time Using the Social Media Toolbox"	
by Heather Snow & Kelley Joyce	310
"Crisis Communications 2.0: How We Respond Will Never Be the Same" by Marissa Sweazy	316
"Use Every Channel in a Crisis—But Listen With Your Brain" by Carol Merry	319
"Crisis Then and Now: What Has Changed, and What Is the Same" by David Krejci	322
"Case Study: Student Prank Changes How a School District Communicates"	
by JaneMarie Borger and Mark Franke	325
"Case Study: Humane Society Takes Digital Aim at IHOP	
for 'Cruelty to Animals'" by PR News Editors	327
Index of Companies and Organizations	330